(Virtual Community Meeting)
COMMUNITY MEETING AGENDA

File No(s). P-UP21-0003
When: Monday, January 10th, 2022
6:00 P.M. – 7:30 P.M.

Join Zoom Meeting
https://ci-milpitas-ca-gov.zoom.us/j/82422358356?pwd=WENnYkI4Ly9kRjMwdTdLTkYxVkFsQT09

COVID-19 Notice. *Members of the Public may view and listen to the meeting by following the instructions listed on page 4. Additional instructions are provided on page 4 to those members of the Public who would like to comment. The live meeting will be recorded. You will be muted upon entry to the meeting. Please do not unmute yourself until the presenter has called on you to speak. If you have not participated in a Zoom meeting before, we encourage you to download the Zoom app to your phone, tablet, or computer, and feel free to log in early to troubleshoot any technical issues that may arise. Participants who are unable to install Zoom on their computer or mobile device can join a meeting through their computer's web browser. Meeting function may be limited on a web browser. Zoom currently works best with Google Chrome, Apple Safari, Mozilla Firefox, and Chromium Edge.*

Meeting Purpose: To describe the applicant's proposed project, the City's review process, and to obtain community input on the project located at 1000 Jacklin road, Milpitas, Ca (APN 028-05-015). Comments, concerns, and questions raised at this meeting will become part of the public record and will help inform the project's design as it moves forward in the review process. There are continued opportunities throughout the permit process to publicly comment on the project as illustrated in the permit process chart below.

Proposed project: A request for a Conditional Use Permit (UP21-0003), Minor Site Development Permit (MS21-0129), and Tree Removal Permit (TR21-0031) to operate a daycare facility for up to 266 students, exterior façade modifications, and removal of three protected trees at an existing 24,269 square-foot, two-story building located at 1000 Jacklin road, Milpitas Ca (APN 028-05-015) The preschool school will include 14 classrooms, external play areas, staff training, and offices rooms, parking and other site improvements.

CEQA: The project is considered categorically exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 (Existing Facilities) and as a separate and independent basis Section 15183 (Projects Consistent with a Community Plan, General Plan, or Zoning).

If you have questions regarding the project or this meeting, please get in touch with one of the following people or visit https://www.ci.milpitas.ca.gov/primrose/

Project Planner: Avery, Associate Planner planningdepartment@ci.milpitas.ca.gov

Applicant: Mr. Erik Schoennauer – The Schoennaure Company es@stanfordalumni.org

AGENDA

I.   Welcome, Introductions, Agenda Overview, and Background

The Project Manager for the Department of Planning will welcome participants, provide an overview of the agenda, and introduce presenters.

II.   Summary of the City of Milpitas Planning Permit Process

The Project Manager for the proposed project will summarize the development review process.

III.   Project Overview

IV.   Project Presentation

The Project Applicant will present the proposed project

V.   Open Forum

The Project Manager will facilitate questions and comments from members of the community via the Zoom Raise Hand function (at the bottom of your screen, click on icon labeled "Raise Hand" . Your hand is now raised). Each speaker will be limited to two minutes each. Each individual may be limited to speaking once depending on the time available. Comments may be submitted in writing after the meeting if additional comments are to be made.

VI.   Next Steps

VII.   Meeting Adjournment

Please provide best contact information to receive project updates by submitting an email request to

ZOOM MEETING DETAILS

<u>Electronic device instructions:</u>

For participants who would like to join electronically from a PC, Mac, iPad, iPhone or Android device, please click this URL: https://ci-milpitas-ca-gov.zoom.us/meeting/register/tZYpdeurqzMpH9JWYwCXkYFkgTYIRjs_o5as

Please ensure your device has audio input and output capabilities. During the session, if you would like to comment, please use the 'raise hand' feature in Zoom conference call or click *9 to raise a hand to speak.

1. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause audio feedback.

2. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.

3. If you wish to speak during open forum, click on "raise hand." Speakers will be notified shortly before they are called to speak.

4. When called, please limit your remarks to the time limit allotted.

<u>Telephone device instructions:</u>

For participants who would like to join telephonically, please dial +1 669 900 6833 and when prompted, enter meeting ID: {824 2235 8356}. You may also click *9 to raise a hand to speak.

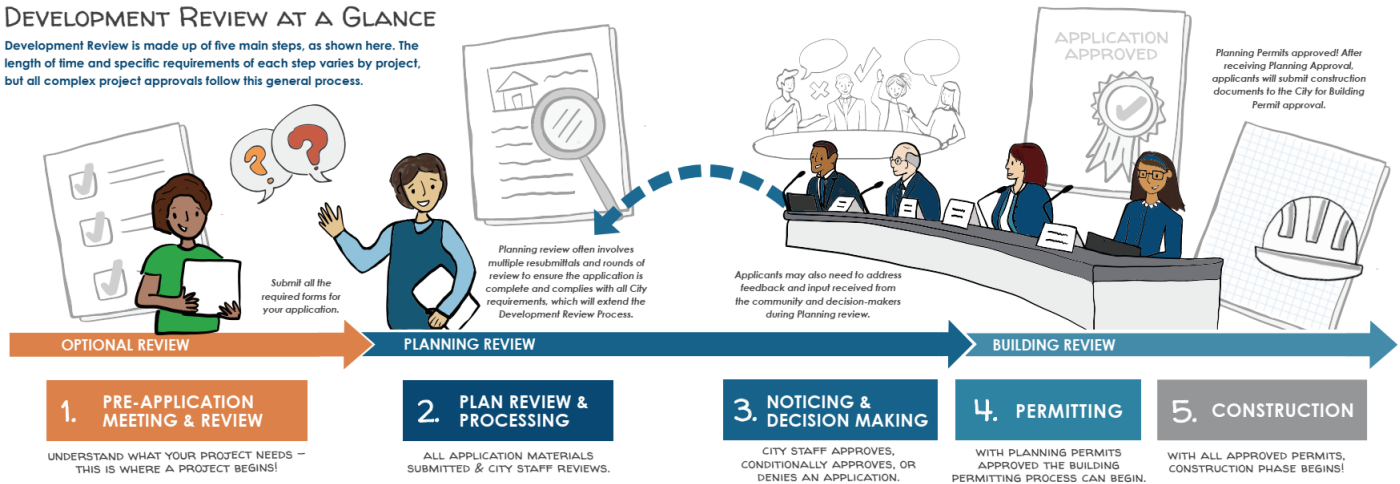**<u>Public Comments prior to meeting:</u>**

If you would like to submit your comments prior to the meeting, please e-mail planningdepartment@ci.milpitas.ca.gov. Please write "Comment for 1000 Jacklin Road" in the subject line. The deadline to submit comments for the community meeting is January 10th, 2022. Comments submitted prior to this meeting will be considered as if you were present in the meeting.

Steps in the Planning Process

Project review is an essential part of the land use and development process. The flow chart below gives a basic depiction of the steps involved.

DEVELOPMENT REVIEW AT A GLANCE

Development Review is made up of five main steps, as shown here. The length of time and specific requirements of each step varies by project, but all complex project approvals follow this general process.

Submit all the required forms for your application.

Planning review often involves multiple resubmittals and rounds of review to ensure the application is complete and complies with all City requirements, which will extend the Development Review Process.

Applicants may also need to address feedback and input received from the community and decision-makers during Planning review.

Planning Permits approved! After receiving Planning Approval, applicants will submit construction documents to the City for Building Permit approval.

APPLICATION APPROVED

OPTIONAL REVIEW | PLANNING REVIEW | BUILDING REVIEW

1. PRE-APPLICATION MEETING & REVIEW
UNDERSTAND WHAT YOUR PROJECT NEEDS – THIS IS WHERE A PROJECT BEGINS!

2. PLAN REVIEW & PROCESSING
ALL APPLICATION MATERIALS SUBMITTED & CITY STAFF REVIEWS.

3. NOTICING & DECISION MAKING
CITY STAFF APPROVES, CONDITIONALLY APPROVES, OR DENIES AN APPLICATION.

4. PERMITTING
WITH PLANNING PERMITS APPROVED THE BUILDING PERMITTING PROCESS CAN BEGIN.

5. CONSTRUCTION
WITH ALL APPROVED PERMITS, CONSTRUCTION PHASE BEGINS!

Environmental Review California Environmental Quality Act (CEQA)

CEQA requires developers to disclose the potential environmental impacts resulting from the construction of a project. When the City reviews a project for CEQA compliance, it is determining if the project will or will not have significant environmental effects in the following subject areas: aesthetics, agricultural resources, air quality, biological resources, cultural resources, geology/soils, hazards and hazardous materials, hydrology/water quality, population/housing, public services, recreation, transportation/traffic, and utilities/service systems. This knowledge helps local officials to make informed decisions about whether to permit discretionary projects and, if so, with what conditions and or mitigation measures. A project can take one of three tracks:

(1) Exempt – no possibility of impacts; or

(2) An environmental initial study is conducted, and a negative declaration or mitigated negative declaration is adopted. This indicates that the initial study found no significant environmental impacts, or that the impacts can be reduced with mitigation measures, or

(3) An initial study is prepared and determines that the project may have a significant effect on the environment, and preparation of an environmental impact report (EIR) is required (This is the least common outcome, but is typically required for large-scale projects).

COMMUNITY MEETING CODE OF CONDUCT

The City of Milpitas is committed to providing the information and opportunities to encourage residents to follow development activity in their neighborhoods and to actively participate in the land use development process. The intent of this community meeting today is to inform property owners, residents, and other interested parties about the proposed development, answer questions, and receive public comments. Staff will take notes on the discussion, respect all input and opinions, and respond to policy and process questions.

If you wish to speak, please refer to the following guidelines:

- Questions and comments will be taken at the end of the meeting during Open Forum

- Please use the Zoom Meeting "Raise Hand" function or press *9 on your phone to indicate you'd like to speak. Speakers will be called upon by staff and unmuted to speak.

- Depending on the number of speakers, each person will be called upon to speak only once. If time allows a speaker may be called upon more than once. Each speaker will be limited to two minutes of speaking time each time they are called.

- Persons on the Zoom Meeting call will refrain from behavior which disrupts the public meeting, or which may intimidate others who wish to voice their opinions. This will include making loud noises, clapping, shouting, booing, hissing, or engaging in any other activity in a manner that disrupts or impedes the orderly conduct of the meeting.

- Harassment of meeting participants including City staff will not be tolerated in any form. If a participant engages in harassing behavior, City Staff will end the meeting or remove the participant from the Zoom Meeting call.